

From: [Furlong, David](#)
To: [Licensing West](#)
Subject: FW: Monk Park Farm premises licence application.
Date: 03 September 2025 08:50:43
Attachments: [image001.png](#)

Morning Licensing,

Please see the agreed premises licence conditions for Monk Park Farm, points 1 – 14 below. Please also note the agreed changes to wording of conditions offered by the applicant (**marked in red**).

Mark – this email is for your information only.

Kind regards,

Dave

Dave Furlong PC 1720

North Yorkshire Police

Licensing unit

Tel 07741173797

From: Mark Navin
Sent: 03 September 2025 08:32
To: Furlong, David
Subject: Re: Monk Park Farm premises licence application.

Hi David

Yes was going to get back to you today

All that seems great thanks

Although the consultation period will now be put back to the 30/9/25 as there was a discrepancy on the public notices

I'm sure you will be notified again

Regards

Mark

Sent from [Outlook for iOS](#)

From: Furlong, David <David.Furlong@northyorkshire.police.uk>
Sent: Wednesday, September 3, 2025 8:19:05 AM
To: Mark Navin <Mark@monkparkfarm.co.uk>
Subject: FW: Monk Park Farm premises licence application.

Hi Mark,

Have you managed to speak to the directors regards the premises licence conditions I proposed.

The end of representations date is this Friday, so we need an answer asap.

Many thanks,

Dave

Dave Furlong PC 1720

North Yorkshire Police

Licensing unit

Tel 07741173797

From: Furlong, David
Sent: 01 September 2025 09:23
To: Mark Navin <Mark@monkparkfarm.co.uk>
Subject: RE: Monk Park Farm premises licence application.

Hi Mark,

The 1500 people is for an “event” being a pre-planned licensable activity that is **ticketed**

separately to the day-to-day activities of the park's attractions or is outside of the core opening hours of the parks' usual operation as a children's attraction. (defined in point 1)

RE point 8 – this is just required for events as defined above.

I hope this makes sense. If you get any other questions/ queries from the company directors just give me a call or email. If we can get this agreed in the next day or so that would be appreciated.

Many thanks,

Dave

Dave Furlong PC 1720

North Yorkshire Police

Licensing unit

Tel 07741173797

From: Mark Navin <Mark@monkparkfarm.co.uk>

Sent: 30 August 2025 10:55

To: Furlong, David <David.Furlong@northyorkshire.police.uk>

Subject: Re: Monk Park Farm premises licence application.

Thanks for this Dave

Can I just clarify a couple of things

In point 2 you reference 1500 people being at an event would need an ESMP what about during normal opening hours when we have for instance Easter Holidays where before long our capacity could reach that and we would have our bar open or would it just relate to Events above and beyond our normal opening hours 10am to 5pm ?

In Point 8 does this apply to Events over 1500 people or all events just for clarity

Other than that I think its all looks good to me i want to run it pas the company directors too and get any thoughts from them too

Regards

Mark



From: Furlong, David <David.Furlong@northyorkshire.police.uk>

Sent: 29 August 2025 14:13

To: Mark Navin <Mark@monkparkfarm.co.uk>

Subject: Monk Park Farm premises licence application.

Dear Mr Navin,

Thank you for your time yesterday afternoon to discuss your application and business plan for the premises. As you are now aware I am a Licensing Officer for North Yorkshire Police, part of my role is to process all licensing applications that are submitted to North Yorkshire Police in our role as a responsible authority (as defined by the Licensing Act 2003). I would ask that you accept this e-mail as

both an acknowledgement to your communication and the formal response.

In assessing this application I have considered the Licensing Objectives and the police would seek the following conditions at Monk Park Farm, in addition to those offered in your application to mitigate the risk of Crime and Disorder and Public Nuisance at the premises. Should these conditions not be acceptable to you then North Yorkshire Police would submit a formal representation in respect of this matter.

1. An “event” is defined as a pre-planned licensable activity that is ticketed separately to the day-to-day activities of the park’s attractions or is outside of the core opening hours of the parks’ usual operation as a children’s attraction.
2. If more than 1500 people are expected to attend an event then the Premises Licence Holder will supply to North Yorkshire Council Safety Advisory Group an event safety management plan (ESMP) at least two months before the event or at another frequency agreed in writing by the Premise Licence Holder and North Yorkshire Council Safety Advisory Group.
3. The ESMP will provide all information on how the event is intended to be run. The ESMP will be assembled to incorporate chapters on Health and Safety, Contingency Planning, Security, stewarding and crowd management, Medical and First Aid, Traffic Management, Site layout, the sale of alcohol and Challenge 25 policy, bars and bar locations, lost children and vulnerable adults, Fire Safety, food and drink, waste management, noise management, electrical installations, risk assessments etc.
4. The Premises Licence Holder will comply with the terms and requirements of the Event Safety Management Plan made for each event.
5. The Event Management Plan and any revisions to the Event Management Plan must be agreed by North Yorkshire Council Safety Advisory Group prior to the event taking place.
6. All alcohol sales at events will be in non-glass vessels.
7. An incident log and refusals register will **be kept at each bar** at the premises. This will be made available on request to an authorised officer or the police which will record the following:
 - l crimes reported to the venue
 - ny complaints / incidents regarding crime and disorder or anti-social behavior
 - aff refusals of alcohol for any reason
 - any visit by a relevant authority or emergency services.

with such records being kept for a minimum of one year. [For the avoidance of doubt, the one year period relates to each respective entry in the log book and runs from the date of that particular entry]
8. There shall be at least **one personal licence holder on the premises during events involving licensable activity**. A schedule will be maintained of details of the personal licence holder/s on duty and their areas of responsibilities when licensable activities are taking place. This schedule will be made available to the licensing authority or other responsible authority during the period of the event on demand and such a record will be kept for 12 months after the end of the event. This information must be provided to the licensing authority or other responsible authority within 24hrs of a request.
9. The name and contact details of the event safety coordinator will be supplied to the North Yorkshire Council Safety Advisory Group as part of the event safety management plan or at least 14 days prior to the start of each event.
10. The use of door staff will be risk assessed on an ongoing basis by the licence holder or designated premises supervisor for each specific event and be detailed in the Event Safety Management plan. Where engaged, door staff shall be licensed by the Security Industry Authority.
11. There shall be radio communication between all bars at events to communicate any incidents, refusal of sale of alcohol or safeguarding concerns.
12. All staff employed at the premises shall receive training in alcohol related vulnerability that will include topics on drunkenness, drug awareness and drink spiking.
13. All staff must be vigilant regarding unattended alcoholic drinks both during events and normal operation of the park, these will be immediately removed for safety reasons.
14. The premises will install signage reminding patrons not to leave alcoholic drinks unattended.

Regards the General licence condition offered in a) We would suggest a change of wording as follows:

Point one - “ **All staff at the premises shall receive training in “**

The licensing objectives / conditions of the premises licence / the permitted hours of sale / the challenge 25 age verification / how to recognise and deal with underage or intoxicated customers.

Regards the Public Safety licence condition offered in c) We would suggest a change of wording as follows:

Point one – “ The premises shall be risk assessed for each event, with documentation made available **for inspection by the licensing authority or other responsible authority**”.

I would be grateful if you could respond by 5pm on 03/09/2025 if you are amenable to the above conditions. If I have not received any communication from you by this time, I will submit a formal representation on behalf of North Yorkshire Police to the licensing authority.

If you wish to discuss any of the above please do not hesitate to contact me. I look forward to hearing from you in relation to this matter.

Kind regards

Dave

Dave Furlong PC 1720

Police Licensing Officer

Police Licensing Unit

Partnership Hub

Working hours Mon - Friday 08.00 x 1600

07741 173797

"Committed to the code of ethics"

Web: www.northyorkshire.police.uk

Twitter: @NYPAlcohol_Lic

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